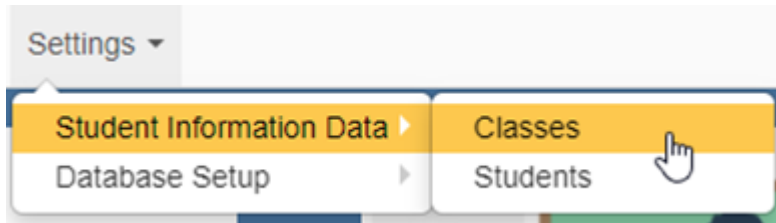


Managing Student Accounts

After logging in to eDoctrina, under the Settings navigate to > Student Information Data > [Classes](#) homepage.



select the students  icon next to the class name.

Select "Enrolled Students Only"

A screenshot of the search and filter options in the eDoctrina interface. The 'Search' field contains 'UID, First or Last Name'. The 'Grade' dropdown is set to '--any--'. The 'Scope' dropdown is set to 'Active only'. The 'Show' dropdown is set to 'Enrolled Students Only'.

Users can see the username, last login and test assignments for each student in the class selected.

Please note due to a district setting, teachers may or may not have the ability to reset a students password.

Records 1-9 of 9												9 records per page
<input type="checkbox"/>	In Class	ID	UID	First Name	Middle Name	Last Name	Grade	User Name	Last Login	Test Assignments	Status	Password
<input type="checkbox"/>	<input type="checkbox"/>	1519670	AnstineAbbey	Abbey		Anstine	4	AAnstine	01/06/2022 02:28 PM	History	Active	Reset
<input type="checkbox"/>	<input type="checkbox"/>	1521540	BeazleyBrittany	Brittany		Beazley	4	BBeazley	10/23/2017 01:13 PM	History	Active	Reset
<input type="checkbox"/>	<input type="checkbox"/>	1520202	DrennonDessie	Dessie		Drennon	4	DDrennon			Active	Reset
<input type="checkbox"/>	<input type="checkbox"/>	1521672	EngelkingElse	Else		Engelking	4	EEengelking			Active	Reset
<input type="checkbox"/>	<input type="checkbox"/>	1519931	FairbankFlora	Flora		Fairbank	4	FFairbank			Active	Reset
<input type="checkbox"/>	<input type="checkbox"/>	1520343	GarlingGricelda	Gricelda		Garling	4	GGarling	04/23/2021 03:30 PM		Active	Reset
<input type="checkbox"/>	<input type="checkbox"/>	1520072	HarschHenry	Henry		Harsch	4	HHarsch			Active	Reset
<input type="checkbox"/>	<input type="checkbox"/>	1519802	HeidlerHilary	Hilary		Heidler	4	HHeidler			Active	Reset
<input type="checkbox"/>	<input type="checkbox"/>	1519532	IssacsIsmael	Ismael		Issac	4	IIssac	04/21/2021 04:20 PM		Active	Reset