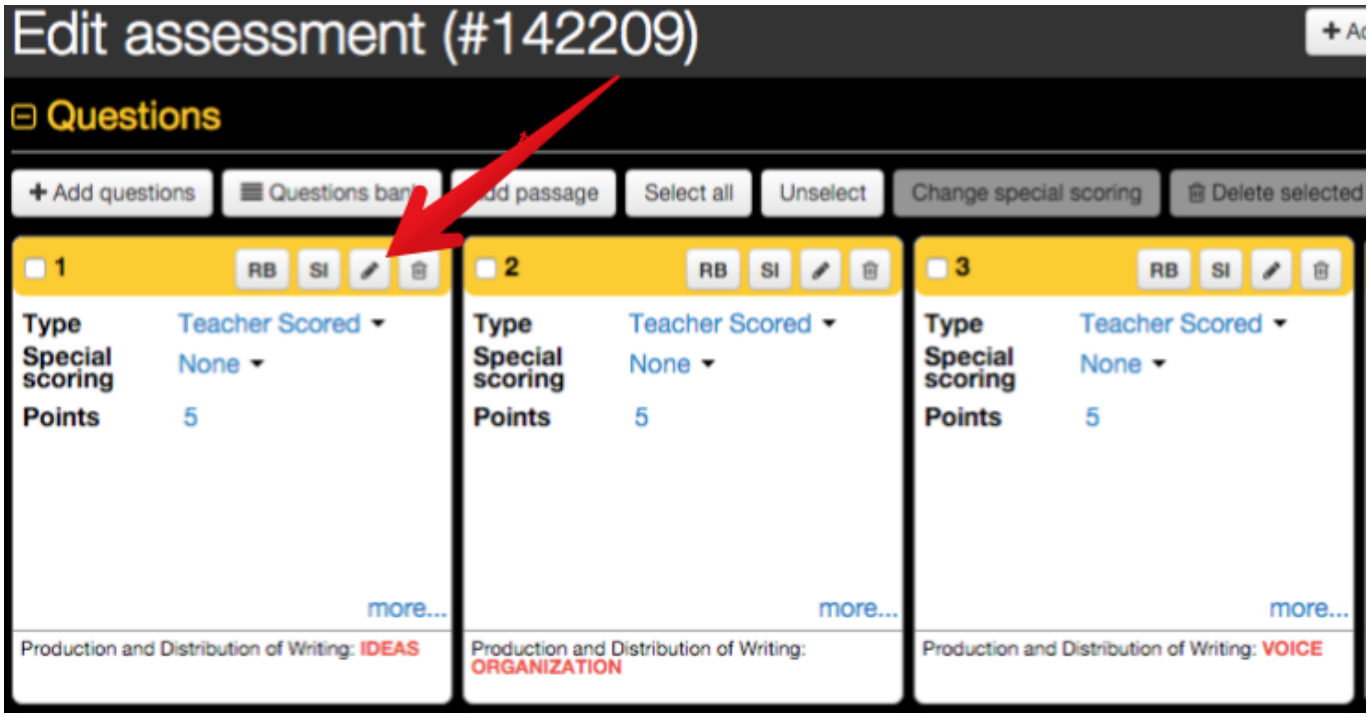
03.H.3. Using Error Codes

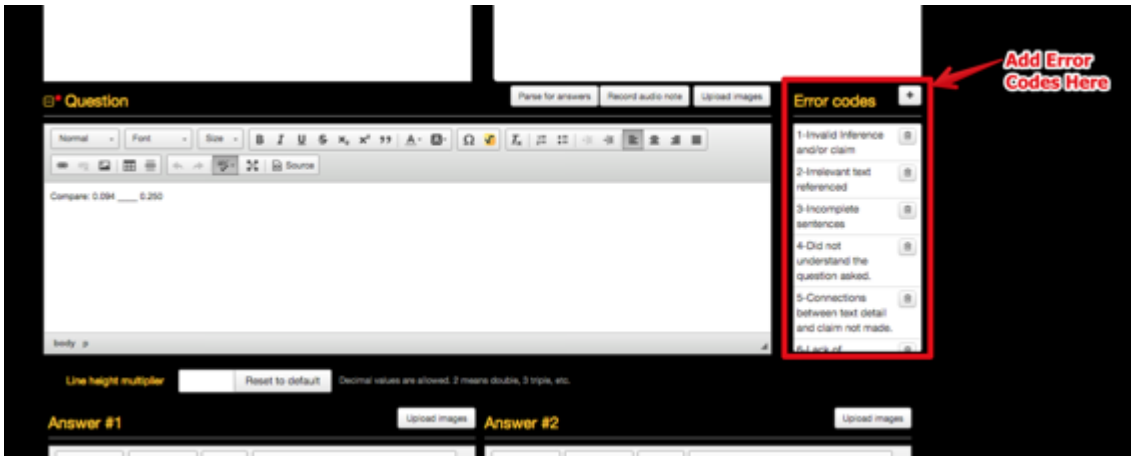
Setting up an assessment for error codes

Error codes are assigned to a question in the question editor.

From the assessment editor, click on the edit pencil for the question / rubric item you want to add error codes for:



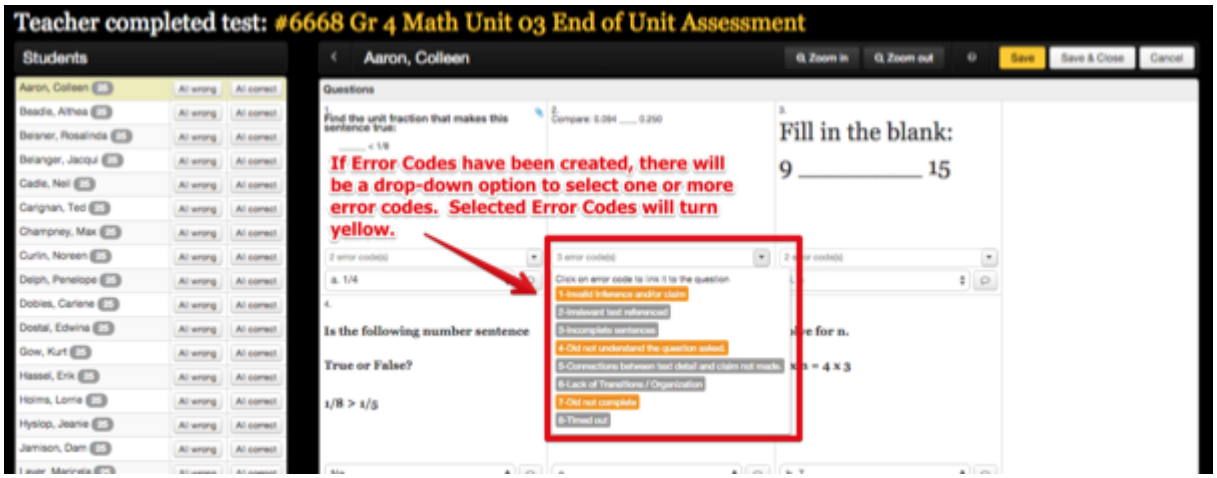
Once the editor is open, scroll down to the question area and find the error code tool to the right of the question.



Assigning Error Codes using the Teacher Completed Assessment Screen

Open the Teacher Completed Assessment Screen from the Teacher Dashboard

Each question that has Error Codes assign will have a drop-down option to select the appropriate Error Codes for the current student.



Please refer to the Help Guide on the Teacher Completed Assessment screen for more information

Once Error Codes have been entered, the Error Code Report can be run from the Teacher Dashboard

Select the Additional Reports Button

Then select the Error Code Report