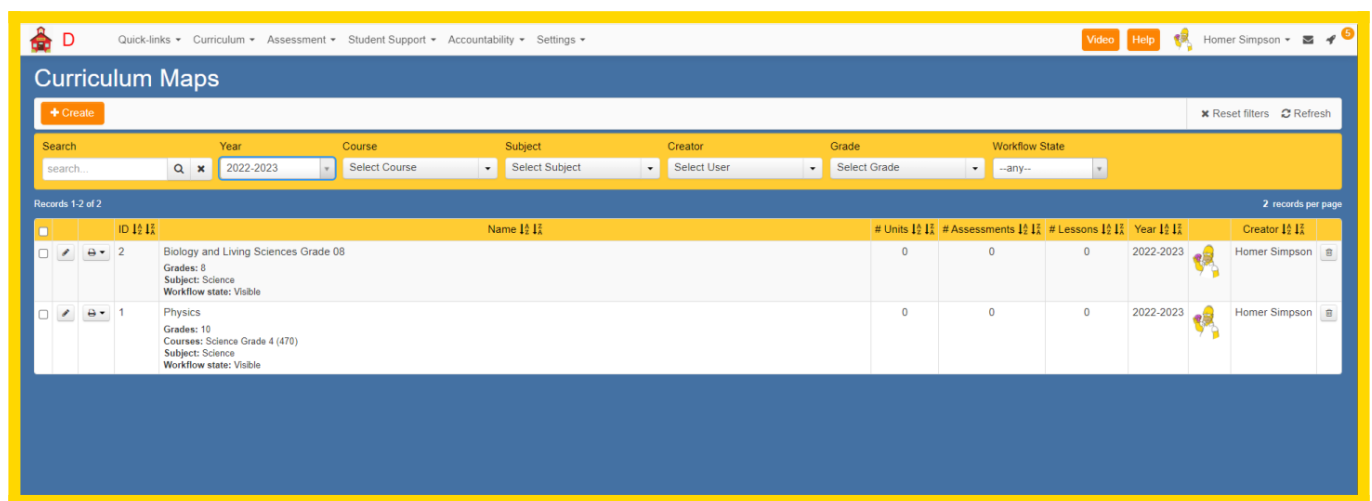


02.G. Linking Existing Units to a Curriculum Map

Curriculum Maps allow you to gather together all the units for a course so that they can be found and managed as a unified set. Use the steps below to bundle units together for each of your courses.

- 1) Click the **Curriculum Map** option from the Curriculum dropdown menu at the top of the screen.
- 2) Click the "Create" button on the Curriculum Map grid.



The screenshot shows the 'Curriculum Maps' interface. At the top, there's a navigation bar with 'Quick-links', 'Curriculum', 'Assessment', 'Student Support', 'Accountability', and 'Settings'. Below this is a 'Curriculum Maps' header with a '+ Create' button and 'Reset filters' and 'Refresh' links. A search bar is present, followed by filters for Year (2022-2023), Course (Select Course), Subject (Select Subject), Creator (Select User), Grade (Select Grade), and Workflow State (--any--). Below the filters, it says 'Records 1-2 of 2' and '2 records per page'. The table has columns for ID, Name, # Units, # Assessments, # Lessons, Year, and Creator. Two records are listed:

ID	Name	# Units	# Assessments	# Lessons	Year	Creator
2	Biology and Living Sciences Grade 08 Grades: 8 Subject: Science Workflow state: Visible	0	0	0	2022-2023	Homer Simpson
1	Physics Grades: 10 Courses: Science Grade 4 (470) Subject: Science Workflow state: Visible	0	0	0	2022-2023	Homer Simpson

- 3) On the "General" tab, enter the following required and recommended fields:

Required Fields:

- **Name:** The name displayed for all curriculum for a certain course (Example: "Grade 4 Math", "ELA Grade 1", "Chemistry", "US American History I")
- **Description:** Longer description of this curriculum map
- **Year:** School-year when this curriculum will be used
- **Subject:** general area for this curriculum
- **Workflow State:** status that determines if the curriculum map is complete and ready to use viewed by others. Values will depend on your district's configuration.

Recommended Fields:

- **Course:** Link one or multiple courses that will use this curriculum map.
- **Grades:** Link the grade level(s) that this curriculum map is intended for.

Edit curriculum map (#3)

General | Units | Standards | Attachments | Discussions | Notes

Name: Earth Science

School: --Entire District--

Year: 2022-2023 | Subject: Science | Workflow State: Visible

☒ Team Can Edit
If checked - other teachers teaching the same course can edit this curriculum map

☐ Do Not Share - Exclude From List
If checked - only district admins and the owner will be able to see this curriculum map in the list

☐ Do Not Allow Copy
If checked - teachers and school admins cannot copy the curriculum map

☐ Hide from teachers not teaching linked courses
If checked - teachers not teaching the same course won't see this curriculum map

Description

This explains the full curriculum of the Earth Science course.

body | Current Word Count: 10

Shared With

[Link staff](#) | Refresh

No items in this view

Grades

[Link grades](#) | Refresh

Records 1-4 of 4 | 4 records per page

ID	Name
12	
11	
10	
9	

Courses

[Link courses](#) | Refresh

Records 1-1 of 1 | 1 records per page

ID	Name
14169	Earth Science

4) Click the Units tab

5) Click the "Link Units" button.

Edit curriculum map (#3)

General | **Units** | Standards | Attachments | Discussions | Notes

[Link units](#) | [Create unit](#) | Refresh

No items in this view

Search filters:

Year: --any-- | Subject: --any-- | Grade: --any-- | Course: --any-- | Creator: --any--

☐ Only Units Not linked to Curriculum Map

Search: keyword_ | Q | X

57 row(s) loaded

All
Allen
Animal cells
Beginning-of-Year Setup and Configuration (Observations / Evaluation Activities)
Cheeseburgers: A Delicious History (DND)
Completion of Required Evaluation Activities
Crouse_Unit Plan
Dana M Bruens
Database Exploration

Click "Link Units"

Use search filters to find Units.

Double-click on the appropriate units to link them

6) Use the search fields on the pop-up to find the units you wish to house within this curriculum map. You can select a unit by double-clicking it.

- Please Note: A unit can be linked to one and only one Curriculum Map. If a unit is already linked to a different map you can either unlink that unit from the map it is currently associated with OR you can copy the unit and

link the copy to another curriculum map.


The screenshot shows the 'Edit curriculum map (#3)' interface. At the top, there are tabs for 'General', 'Units', 'Standards', 'Attachments', 'Discussions', and 'Notes'. Below the tabs, there are buttons for 'Link units' and 'Create unit'. A table lists three units:

	ID	Name
<input type="checkbox"/>	333074	Earth Science Unit 1
<input type="checkbox"/>	327027	Earth Science Unit 2
<input type="checkbox"/>	327029	Earth Science Unit 3

A red arrow points to the 'Earth Science Unit 3' row. A red box with white text says: 'These units are not linked to this Curriculum Map.' To the right, a modal window is open for linking units. It has fields for 'Year', 'Subject', 'Grade', 'Course', and 'Creator'. Below these is a search bar with the text 'Earth' and a search button. A list of units is shown below the search bar, with 'Earth Science Unit 4' highlighted. To the right of the modal, there is a table with 3 records per page:

#	Assessments
0	
2	
0	

- Please Note: If you are not sure which units should be part of this curriculum map because the Unit names are not descriptive enough, you can open the Units screen and inspect your units more closely. Once you find the correct units you can copy the Unit ID numbers.


Quick-links ▾ Curriculum ▾ Assessment ▾ Student Support ▾ Accountability ▾ Settings ▾

Units

+ Create
Mass update
Copy unit(s)
Export to Excel
Print unit(s)

Search

District/Set

Year

Course

Grade

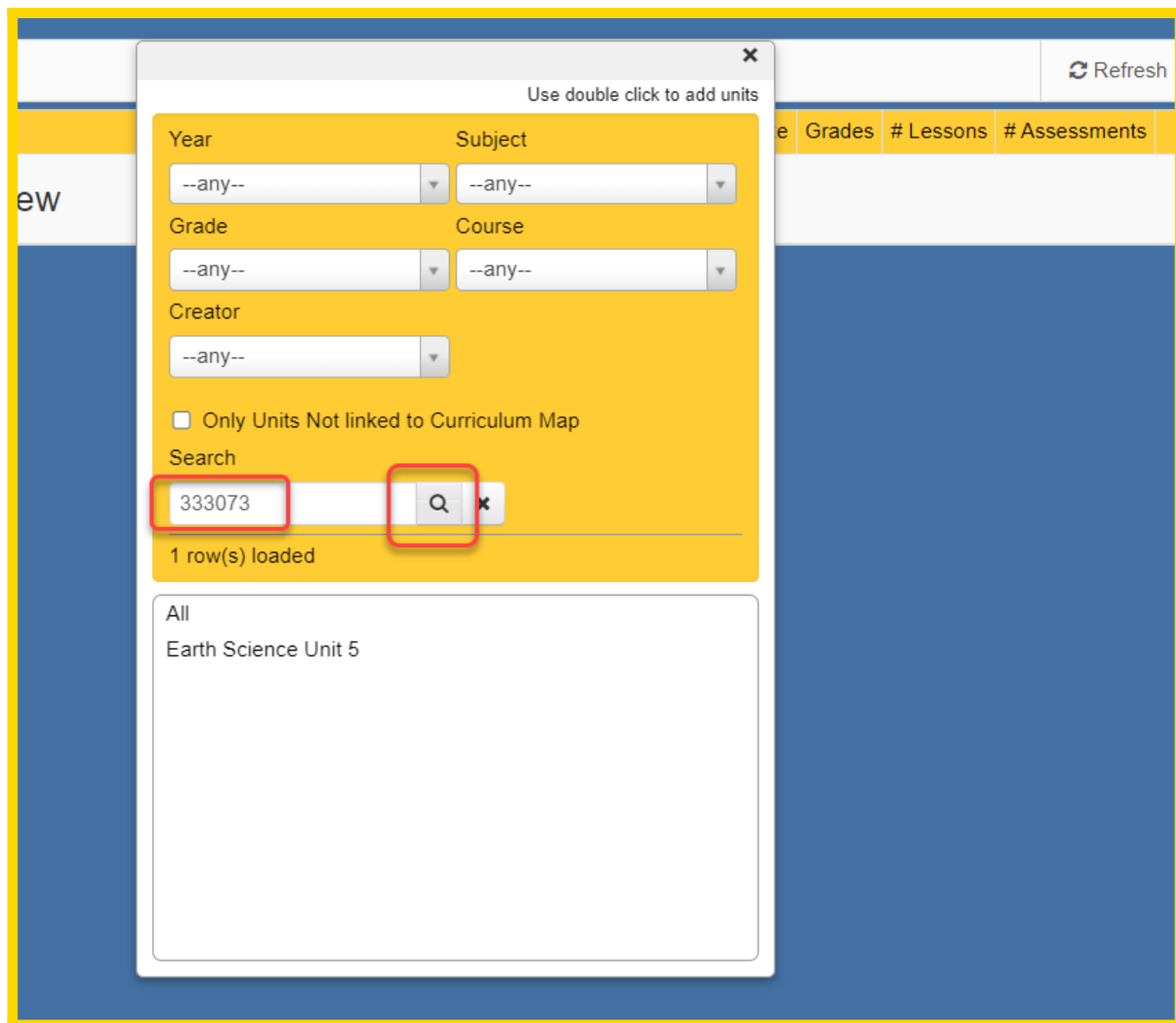
Show in Description

Curriculum Map

Records 1-15 of 15

				ID ↓↑ ↓↑	Name/Description ↓↑ ↓↑ School ↓↑ Grade ↓↑ Subject ↓↑
<input type="checkbox"/>				327029	Earth Science Unit 3 Workflow state: Visible Grade: 9, 10, 11, 12 School: Sandbox School Subject: Science
<input type="checkbox"/>				327030	Earth Science Unit 4 Workflow state: Visible Grade: 10 School: Sandbox School Subject: Science
<input type="checkbox"/>				333073	Earth Science Unit 5 Workflow state: Visible Grade: 10 School: Sandbox School Subject: Science
<input type="checkbox"/>				333077	Earth Science Unit 5 Workflow state: Visible Grade: 10 School: Sandbox School Subject: Science

- Then return back to the Unit tab of the Curriculum Map and paste the Unit ID into the "Search" field and click the 'magnifying glass' icon to search for the appropriate unit.



7) Once the units for this curriculum map are all displayed you can use the 'up' and 'down' arrow buttons to arrange the units in the correct order. You can also rename your Units or update Start Dates and End Dates directly from this screen without needing to open the individual units.

The screenshot shows the 'Edit curriculum map (#3)' interface. At the top, there is a navigation bar with 'Quick-links', 'Curriculum', 'Assessment', 'Student Support', 'Accountability', and 'Settings'. Below this is a header with 'Save', 'Save & Close', and 'Cancel & Close' buttons. The main content area has tabs for 'General', 'Units', 'Standards', 'Attachments', 'Discussions', and 'Notes'. The 'Units' tab is active, showing a table of curriculum units. The table has columns for 'ID', 'Name', 'Start Date', 'End Date', 'Grades', '# Lessons', and '# Assessments'. There are 7 records displayed. Annotations with red arrows point to specific elements: 'Use the arrow button to reorder units' points to the arrow icon in the first column; 'Click on the text to rename a unit' points to the 'Earth Science Unit 1' text; 'Click on the date field to edit dates for a unit' points to the 'Start Date' field for the first unit.

ID	Name	Start Date	End Date	Grades	# Lessons	# Assessments
333074	Earth Science Unit 1			9, 10, 11, 12	0	0
327027	Earth Science Unit 2	08/23/2023		9, 10, 11, 12	2	2
327029	Earth Science Unit 3			9, 10, 11, 12	0	0
327030	Earth Science Unit 4			9, 10, 11, 12	0	0
333073	Earth Science Unit 5			9, 10, 11, 12	0	0
327033	Earth Science Unit 6			9, 10, 11, 12	0	0
333078	Earth Science Unit 7			9, 10, 11, 12	0	0

8) Once your have made your changes, click "Save & Close"

9) Follow these steps for each course Curriculum Map that you would like to create.